



Law Firm Office

**Dar Al-Muhama**

# Dar Al-Muhama Profile

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# About Dar Al-Muhama.

## **Our services**

Dar Al Muhama offers a high quality of legal services for individuals as well as for companies.

Dar Al Muhama provides services to all clients in different fields of law such as banking and corporate, oil and gas, transportation, real estate and investment, individual service, collection service, execution service, arbitration and intermediation service.

# About Dar Al-Muhama :

Dar Al-Muhama Law Firm is one of the most well-known law firms in Kuwait, established in 2005. The founders are legal experts and among the best attorneys in Kuwait who contributed to establishing the Office that includes many legal services and fields such as (direct negotiation, banking and company establishment, intellectual property, oil and gas cases, maritime cases, maritime arbitration, air cases, air arbitration, civil cases and compensations, commercial cases, administrative cases, family courts, labor cases, rents and real estate cases, arbitration and mediation services, implementation department, amicable and judicial collection department. This is explicit by our membership in the Kuwait Bar Association, the Arab Lawyers Union, the Arbitration Center of the Kuwait Bar Association, the International Bar Association, the Arbitration Center of the Kuwait Association of Accountants, the Commercial Arbitration Center of the Gulf Cooperation Council States, the Kuwait Commercial Arbitration Centre - Chamber of Commerce and Industry. Dar Al-Muhama also establishes and restructures commercial companies and obtains the necessary licenses for them through experts in this field. Finally, Dar Al-Muhama has legal representation at the regional level in different countries such as the countries of the Middle East and Asia.

Our Purpose: to preserve  
and protect rights.



# Dar Al-Muhama Vision

## Clarify our vision

We strive and aspire to become the first advisor to individuals and companies for all their legal needs in the Arabian Gulf region.



دار المحاماة  
Law Firm



# Dar Al-Muhama Mission

## Satisfaction Of Our Clients

Carrying out legal work professionally and with high quality in order to gain the confidence of our customers and maintain the reputation of the office inside and outside the State of Kuwait, as well as at the first level to satisfy our customers.





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Law Firm



# Dar Al-Muhama Target

Rights Protection



Our Target is to protect individuals and companies who do not have the necessary legal protection that immunizes them from legal risks, and to preserve their full rights.





## Offering Legal Services, Advocacy And Collections

We are pleased and honored to present to you this introductory offer. On the behalf of Dar Al-Muhama Law Firm for Legal Services provided by us in all legal fields, including litigation services, legal works and arbitration, and in all issues related to collecting both amicable and judicial debts. We hope that we will obtain your kind approval and satisfaction regarding our offer, and pray to Allah Almighty to help both of us to achieve the welfare and success for your interest, and based on our reassurance that we provide unique legal services that meet the aspirations of all clients, and develop the performance of legal advice in order to preserve the rights of our clients, litigation services and good communication, through technical support and engaging the clients with the flow of consultancy and the works entrusted to us, we launched our services with the help of Allah solely, and then with the efforts of groups of attorneys and legal consultants who are known for their experience and competence to launch their pioneering idea of "Dar Al-Muhama Law Firm", which includes the milestones and the grounds of unique legal works.

- Legal advice including works (drafting and reviewing contracts of all kinds, letters, various correspondence, internal regulations of legal entities ... etc).



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# Dar Al-Muhama Services

Section One: Legal Cases And Advice :

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# I - Commercial Companies Services :

Dar Al-Muhama Law Firm provides the highest level of legal services for commercial companies, by obtaining the full knowledge of the development of all laws, legal requirements and government procedures necessary to complete these requirements, including reviewing and following-up of laws, decisions and regulations issued and any of their amendments.

Dar Al-Muhama Law Firm also undertakes the establishment of companies and institutions of different legal entities. Contracts are prepared in accordance with the Companies' Law and related laws and regulations, transforming of individual institutions into companies, establishing, transferring of companies of all kinds to including closed or public joint stock companies, preparing their articles of association and their memorandum of association or transforming them, following-up their establishment procedures or transforming them before the Ministry of Commerce and Industry and all relevant authorities, organizing the ordinary and extraordinary general assemblies for companies, preparing the decisions taken in accordance with the laws and regulations in force, in addition to establishing specialized professional companies and preparing corporate governance regulations, and work organization regulations



## Our Commercial Services :

1. Providing advice regarding the selection of the best legal entities for companies.
2. Work on reviewing and drafting all types of contracts, including (PPP) contracts and (BOT) contracts.
3. Establishing and registering all types of companies, whether national, Gulf or foreign, until the phase of publicity and obtaining the necessary licenses for their operation.
4. Drafting and reviewing all the regulations related to companies and their works and regulating their relations with employees and third parties in accordance with the relevant laws and resolutions.
5. Preparing and drafting legal documents for all agreements that precede the establishment of projects, memorandums of association of the companies, agreements and resolutions of partners, preparing minutes of meetings in addition to all commercial contracts.
6. Licensing and establishing branches of all types of companies.
7. Acquiring, separating, and merging the companies
8. Financial and commercial services.
9. Transactions and drafting of commercial contracts.
10. Foreign trading transactions (import - export).
11. Drafting and reviewing commercial agents contracts, distribution contracts and commercial franchises.
12. Drafting and reviewing agreements of supplying and selling goods and similar commercial agreements.
13. Structuring and organizing business transactions.






## II: Our Judicial Services:

Filing all types of cases related to the implementation of contracts, conducting all types of contracting and partnership contracts, and providing legal advice in this regard.

1. Following up of debt collection by amicable and judicial means.
2. Filing and proceeding of legal cases of all kinds.
3. Preparing and submitting the necessary memos, defense and pleas before courts, experts and all authorities.
4. Attending investigations on behalf of clients at police stations, public prosecutions and all official authorities.



Achieving the objectives and requirements of clients to preserve their legal rights.



## V: Civil Claims And Compensation:

- Providing legal advice.
- Filing and proceeding of claims and settling accounts.
- Filing and proceeding of compensation claims for work injuries, road accidents, and crimes of assault on self and funds.
- Filing and proceeding of compensation claims for all damages caused to individuals and institutions.
- Filing and proceeding of complaint cases

## VI: Labor Cases:

- Providing legal advice.
- Dar Al-Muhama Law Firm shall appear on behalf of the companies in all labor cases of various degrees and types, attend the affairs and experts hearings to preserve the company's rights and submit the necessary complaints if necessary.



## VII: Arbitration Services:



Providing arbitration services, including preparing and reviewing the arbitration, proceeding of its procedures, and implementing arbitrators' judgments.

## VIII : Amicable Achievement

Dar Al-Muhama Law Firm conducts amicable collection by communicating with the parties, whether by phone or in writing via postal or electronic correspondence, as it possesses the best human cadres to carry out collection processes with the provision of the collection services through the phone.



## IX: Execution of Judgments:

Executing all provisions and following-up the financial claims issued by payment orders, promissory note, cheques, trust receipt, personal status expenses, late rents by taking procedures against the debtor (travel ban - arrest warrant and summons - seizing cars - seizing the debtor's possessions with the third parties...etc).



## X: Announcement of Judicial Papers:

Dar Al-Muhama Law Firm announces judicial papers (warnings - statements of claims - judgments) in all courts of the State of Kuwait and at all levels according to legal periods. Dar Al-Muhama Law Firm also provides specialized representatives to follow up the announcements, and the Office prepares reports on the announcements.





## XI: Our Services Outside Kuwait :

Dar Al-Muhama Law Firm undertakes clients' services outside the State of Kuwait through partnership and cooperation with some of the most reputable and accredited offices in all legal fields in the Gulf Cooperation Council States, all Arab and foreign countries.

## XII: Foreign Section:

The International Foreign Section in the Office undertakes conducting the legal searches, addressing cases with a foreign element and international arbitration cases, preparing the international contracts in various fields of law, as well as concluding and releasing all deals and contracts that require legal preparation or legal review in English language with accurate legal translation of all the terminology contained therein, as well as preparing the various legal advice, contracts, statements of defense, and implementing of foreign judgments



# Collecting Funds

Section Two :



Department of Collecting  
Funds from The Third Parties





Dar Al-Muhama Law Firm established its own Department for collecting funds to contribute in satisfying the needs of the specialized departments in major companies that focus a large part of their works in dealing with a large segment of individuals in the field of providing collection services.

We have been honored with obtaining the confidence of many leading Kuwaiti financial institutions and companies to carry out the missions of their legal representation before the judiciary, as well as by providing legal advice and drafting and reviewing contracts in a way that would preserve their rights before the third parties.

Also, Dar Al-Muhama Law Firm provides services for collecting funds and executing judgments in amicable and legal ways, in addition to other legal services.



# Contracts ( PPP - BOT )



Work on reviewing and drafting all types of contracts, including (PPP) contracts and (BOT) contracts

Dar Al-Muhama worked on studying contracts and providing services and legal advice in this regard. It is also known that the PPP partnership contract is a link in the chain of legal development pursued by many countries of the world in the field of cooperation with the private sector, to attract private investments to the government sector area and in its various fields, especially the fields of Infrastructure, services and public utilities to reduce the burden on the public budget on the one hand and achieve economic and social development and then satisfy the needs of citizens and advance the public interest on the other hand.

# Trademarks



Dar Al-Muhama works on the registration of trademarks and patents and the protection of intellectual property in the State of Kuwait. It also has partners in various regional regions to work on meeting our clients to register their trademarks in different regions



# Real Estate Companies



"Dar Al-Muhama Office" provides legal services to real estate companies. Whereas, Dar Al-Muhama Office supports its clients in all sectors of real estate investments, the office team has legal experience in the field of real estate property laws. Moreover, we provide integrated services in all stages of the real estate life cycle.

# Internal Accreditations



Trademarks (Ministry of Trade and Industry)

Central Agency for Public Tenders

Public Authority for Direct Investment Promotion

Dar Al-Muhama has been accredited by (Canadian Embassy) to authenticate documents

Public Authority for Minors Affairs

Dar Al-Muhama has been accredited by (German Embassy) to authenticate documents.



## Kuwait Direct Investment Promotion Authority

The Direct Investment Promotion Authority under Law No. 116 of 2013 in the field of encouraging direct investment in the State of Kuwait, the Authority for the Public Environment and Financial and Administrative Independence, and chairs the Board of Directors of His Excellency the Minister of Foreign Affairs

From this point of view, the law firm played a post-qualification role in the authority by establishing some foreign companies within the State of Kuwait by 100% foreign partners.

# External Accreditations



HG.Org



LEGAL 500



GlobalLawExperts

There is a partnership between Dar Al-Muhama Law Firm and between attorneys' offices in the Gulf Cooperation Council States, the Middle East, and some countries in Africa, Europe and America.





Dar Al-Muhama also enhanced its commitment with its principles by obtaining the ISO Quality Certificate (9001:2015) within the framework of its strategy to keep pace with the latest international laws in quality management and legal advice and in line with the Office's management plans in permanent and continuous development.



# Administration



**Abdulrahman Al-Houti**

Partner & CEO  
Attorney



**Mubarak Al-Dousari**

Partner  
Attorney

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# Dar Al-Muhama Law Firm team consists of Attorneys



Mohamed Al-Besharah

Attorney



Ahmed Al-Bloshy

Attorney



AbdulAl-Amier Al-Farag

Arbitrator



Ragaa Al-Houti

Attorney



Abdulwahab Al-Deag

Attorney



Heba Al-Tahry

Arbitrator

# Attorneys



Shayma Al-Emary

Attorney



Yousif Al-Hussainan

Attorney



Maryam Nassar

Arbitrator



Dr. Abdullah Al-Azemi

Attorney



Fawaz Al-Aboud

Attorney



Hassan Al-Hadad

Arbitrator



# Consultants



Mamdouh Almoursi

Senior Legal Advisor



Ahmed Mussa

Legal Consultant



Yehia Aboulenien

Legal Consultant



Karam AbdulHaq

Legal Consultant



Osman Abdulmawla

Legal Consultant



Abdulmaugod Salem

Legal Consultant

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# Consultants Of The International Department



Khaldoon Rashid

Legal Consultant  
International Division



Dinah Marzouq

Legal Consultant  
International Division



Mohamaed Abualmkarm

Legal Consultant  
International Division

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# Department Managers



Abdullah Sobhy

Financial Director



Osama Abdalla

Managing Director



Khaled El-Hadidy

Collections Department Manager



# Department Managers



Ahmed Hamam

Executive Secretary (legal)



Kareem R. Mostafa

Marketing and Contracting Manager



Salah Aldin Sultan

Public Relations Manager

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Finally, Dar Al-Muhama Law Firm seeks to issue payment orders and judicial rulings for all companies, individuals and creditors, while taking all executive procedures to collect debts for which judgments have been issued according to the information and documents that are provided to us by the company. Our experience, skills and specialization also contribute in collecting the owed debts and the implementation of coercive procedures against those who refrain from paying their debts, travel banning, and seizing of salaries, cars, banks and any property or funds, whether movable or real, in the execution departments of the various courts of Kuwait

We also have a featured relationship with employees in all execution departments. We also represent you in cases related to claimed indebtedness before all courts of different types and degrees, such as (complaints against payment orders, complaints against travel banning orders, execution problems, filing cases for financial claims, non-seizure cases, clearance cases, liquidation cases). Dar Al-Muhama Law Firm is committed to provide comprehensive legal services to reach specialization and professionalism in order to maintain the satisfaction of its clients as well as to promote the reputation of the office.

Dar Al-Muhama

**Thank you!**



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**22554003**



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